

DISTRICT OF STEWART

BYLAW NO. 862, 2013

A bylaw to provide for the remuneration and expenses of members of Council.

WHEREAS it is within the powers granted pursuant to the *Local Government Act* to remunerate and provide for the expenses of members of Council;

NOW, THEREFORE, the Council of the District of Stewart in open meeting assembled enacts as follows:

Title

1. This bylaw may be cited as "Council Remuneration and Expenses Bylaw No. 862, 2013".

Mayor's Remuneration

2. The Mayor shall be paid an annual indemnity of \$11,200.00, of which one-third is an allowance for expenses incidental to the discharge of duties of the Mayor's office.

Councillors' Remuneration

3. A Councillor shall be paid an annual indemnity of \$7,200.00, of which one-third is an allowance for expenses incidental to the discharge of duties of the Councillor's office.

Conditions

4. Mayor's and Councillors' indemnities shall be paid in instalments no less frequently than monthly.

Expenses

5. The Mayor, and Deputy Mayor when attending on behalf of the Mayor, are hereby authorized to, and shall be entitled for reimbursement of, expenses incurred for the entertainment of guests of the District of Stewart or to promote the interests of the District.
6. When authorized by Council to undertake District of Stewart affairs beyond the boundaries of the municipality, a member of Council shall be entitled to reimbursement of expenses incurred during the absences from the municipality in accordance with Schedule 'A' - Schedule of Expenses attached to and forming part of this bylaw.
7. The District will not reimburse expenses where another public body, including the regional district, has paid the expenses incurred by a member in the performance of Council-authorized municipal business.
8. Council may adopt, by resolution, such policies and procedures that in the opinion of Council serve to economize and control expenses authorized pursuant to this bylaw.

Benefits

9. Subject to limitations imposed by benefit plan carriers and the Union of British Columbia Municipalities, members of Council may participate in any or all of the benefit plans available to employees of the District; members shall be responsible for the full costs of premiums as charged to the District.

Reporting of Remuneration and Expenses

11. In accordance with Section 329.1 of the *Local Government Act*, Council must, no less than annually, prepare a report separately listing for each member by name the total amount of remuneration paid pursuant to sections 2, 3, 5, 6, and 7 of this bylaw.

Repeal


12. "Annual Indemnity and Expenses Allowance Bylaw No. 744-2001" and any amendments thereto are hereby repealed.
13. Council Remuneration and Expenses bylaw No. 783-2003 and any amendments thereto are hereby repealed.

READ A FIRST TIME THIS 12th day of February 2013.


READ A SECOND TIME THIS 12th day of February 2013.

READ A THIRD TIME THIS 12th day of February 2013.

ADOPTED THIS 25th day of February, 2013.




Galina Durant
Mayor



Ralph Gillis
Interim Chief Administrative Officer

A certified true and correct copy of the "Council Remuneration and Expenses Bylaw No. 862, 2013".



Ralph Gillis
Interim Chief Administrative Officer

SCHEDULE 'A' - Bylaw No. 862, 2013

Schedule of Expenses

1. Basic Allowance

- (a) A member of Council who is entitled to reimbursement of out-of-town expenses shall be entitled to a per diem of \$50.00 per day. The per diem shall cover all meals, gratuities, dry cleaning, local or personal telephone calls, and other miscellaneous costs for trips involving more than one day away from the municipality.
- (b) A member of Council who is entitled to reimbursement of out-of-town expenses shall be entitled to a per diem of \$125 per day, which shall be included in that members' remuneration amount, in recognition of loss of income or personal time attributable to the performance of his or her duties.
- (c) Per diem allowances will be halved on the dates of departure and arrival where a person leaves Stewart after 10:00 a.m. or returns before 3:00 p.m. Where possible, persons traveling out of town should strive to minimize the expense to the District.

2. Accommodation

- (a) The full costs of actual motel, hotel, or bed-&-breakfast room (single) rate, substantiated by receipts will be reimbursed.
- (b) To encourage economy when traveling on municipal business, a member may claim an accommodation per diem of \$50 per night when he or she stays at a private home.

3. Transportation

- (a) Actual air fare at economy rate, substantiated by receipts will be paid. If travel is by car, equivalent air fare or mileage may be claimed, whichever is the lesser.
- (b) Actual transportation costs, including fares, rents, fees, and charges for airport limousine, bus, taxi, ferry, rental car, tolls, parking, and other reasonable transportation expenses and long distance telephone calls for District business, substantiated by receipts, will also be reimbursed.
- (c) Out of town mileage shall be reimbursed at a rate of \$0.47 per kilometer.

4. Expenses for Spouse

A member is responsible for any and all costs associated with having a spouse (or other person) accompany them while on Council-authorized municipal business.