



DISTRICT OF STEWART

CALL FOR PROPOSALS

Monday, April 24, 2017

Al Lawrence Memorial Arena Manager

The District of Stewart is currently accepting proposals from interested parties to provide services of arena management for the Al Lawrence Memorial Arena for the 2017/2018 & 2018/2019 seasons.

The Contractor will provide:

- Ice installation;
- Ice maintenance;
- Zamboni operation;
- Security;
- Maintenance and minor repairs;
- Cleaning;
- Removal of ice and snow outside of building and applying salt/sand as required;
- And other negotiated services;
- Confirmation of liability insurance, GST number, Worksafe BC registration, business licence

The successful contractor will have direct experience in ice making and ice maintenance in an arena setting; experience with arena management and the ability to work with ice user groups is essential.

Proposals will be evaluated based on the following criteria:

- Experience
- Qualifications
- Price

Proposal should be a lump sum proposal and be inclusive of all services for the period from October 1, to March 31, in each year. A per occurrence price for cleaning the upstairs area should be included.

Proposals will be accepted until 4:30pm PST, Friday, May 12, 2017.

If you have any questions please contact: cao@districtofstewart.com Or call 250-636-2251