



DISTRICT OF STEWART

ANNUAL REPORT 2011



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Cover Photo – Stewart Portland Canal, & Town site, Photo Credit – Maureen Tarrant



MUNICIPAL COUNCIL 2011 - 2014

Mayor: Galina Durant

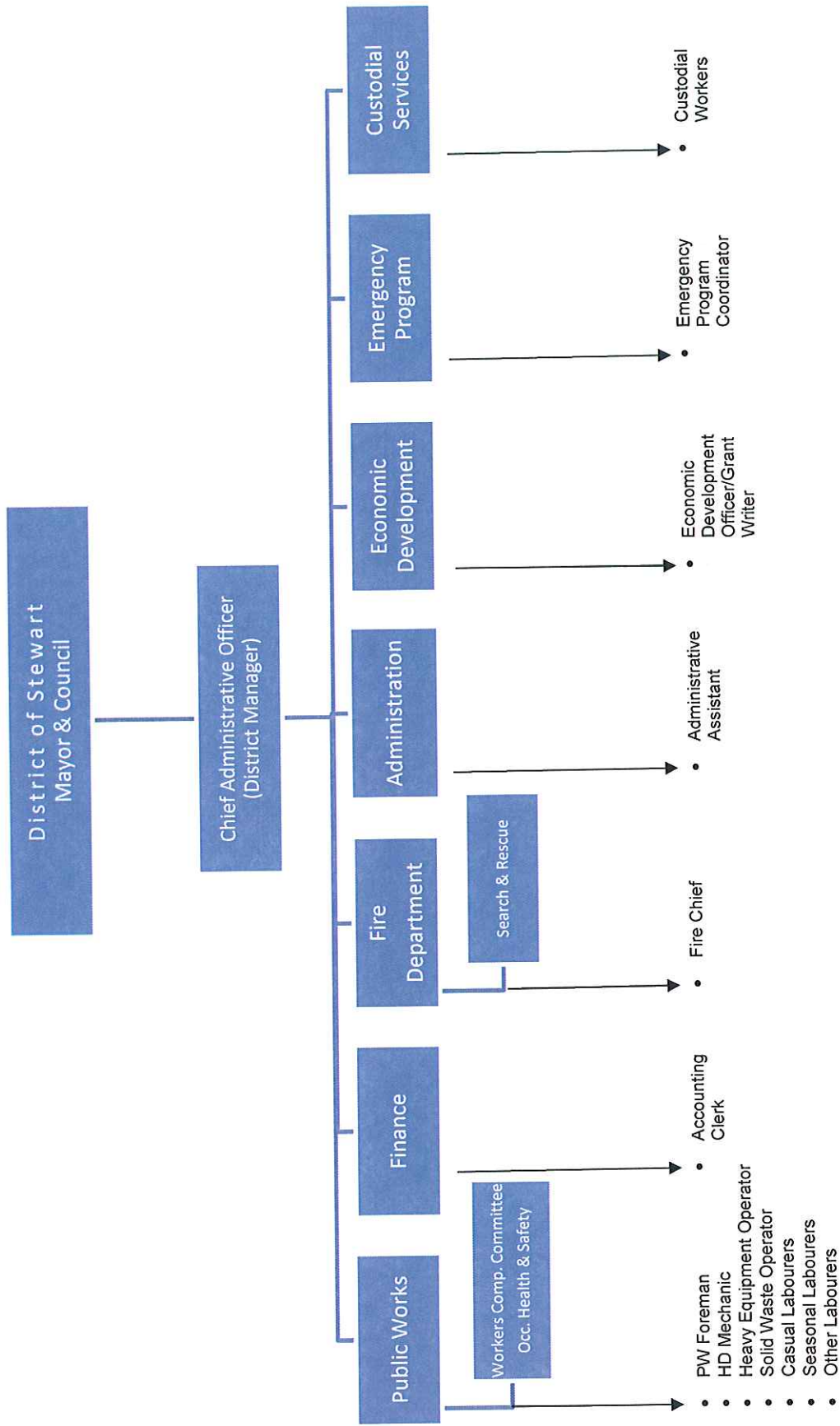
Councillors: Billie Ann Belcher
Patricia Lynn
Ron McFadzen
Chad McKay

- Council conducts its Regular Meetings on the second and fourth Monday of every month at 7 p.m. in Council Chambers located at the Municipal Hall, 705 Brightwell Street.
- Public delegations and input are always welcome at Council Meetings - please contact the District office at (250) 636-2251 to schedule a delegation time in advance.
- For more information on local government and the District of Stewart, visit the municipal website:

www.districtofstewart.com

DISTRICT OF STEWART

Organizational Chart – 2011



REPORT ON MUNICIPAL SERVICES & OPERATIONS 2011

1. **Fire Department:**
 - a) Mutual Aid Agreement to be developed.
 - b) Avalanche Safety & Rescue training -ongoing
 - c) Purchased 10 Minitor Pagers

2. **Emergency Services:**
 - a) Updated & improved emergency planning (response to 2011 Flooding and Bridge washout).

3. **Bylaw Services:**
 - a) Posted for Bylaw Officer/ Animal Control Officer in 2010- no applicants
(During the Budget process, Council opted to not pursue filling this position in 2011)

4. **Transportation:**
 - a) Carried out further improvements to Roads; Patching/Grading
 - b) Substantial repair & maintenance to improve our Dike
 - c) Replaced bridge at Arrow Causeway to log yard facility

5. **Development Services:**
 - a) Secured Towns For Tomorrow Application (Storm Water Project)

6. **Recreation & Culture:**
 - a) Community Recreation Grant applied for
 - b) Purchased & installed two new outdoor toilets in Memorial Park and Rainey Creek Park

7. **Administration**
 - a) Purchased 3 new ergonomic work stations

8. **Waste Management**
 - a) Purchased refurbished PL4 and PL6 bear proof dumpsters
 - b) Implemented Ground Water Monitoring System

9. **Council**
 - a) 2 Councillors, Netonia Chatelaine and John Harrison, elected in November 2011, were disqualified in May 2012 for not filing their Financial Disclosure statements by the required deadline.

Water Fund: Managing Small Water System Training completed
Sewer Fund: Water and Waste Water operations Training completed

PROGRESS REPORT 2011

Objective	Measure	Outcome
1. Harbour Development	Increase in number of companies using harbour; increase in volume of traffic; increase in District's revenue.	Increase in log throughput activity currently at 2 companies.
2. Improvement of Aging Infrastructure	Infrastructure Plan developed; Percentage of Infrastructure improved.	Arrow Dock Bridge Replacement Major upgrade to Dike post September 2011 Flood
3. Economic Development	Percentage increase in number of businesses; Percentage increase in employment	Increase in summer exploration activity with full employment for the season.
4. Gravel Extraction from the Bear River Amount of gravel extracted.	To do annual dredging from the Bear River	Flood Protection Grant application was approved and dredging of 6200m ³ of gravel -proceeded
5. Improvement of Recreation Facilities	Improvement plan developed	Insurance repair work was completed at the Arena Official Opening of the BC Spirit Square (Memorial Park)
6. Town Beautification	Reduction in number of unsightly premises; Development of new park areas & Park improvements.	Community clean-up; Secured contract position for flowerbed maintenance; Enhancement of Main street Planters & hanging baskets put on Main street for summer.



MUNICIPAL OBJECTIVES 2012

Objective	Measurement
1. Port Development	<ul style="list-style-type: none"> • Dredging of the Bear River • Log Facility Upgrade • Purchase of Port Lands (Tercon & Bonilee Sites) • Obtain Environmental Studies (Galore Creek) • Enter into agreement with Port Operator
2. Revenue Generation	<ul style="list-style-type: none"> • Granduc Road Usage • District Property Review / Sales • Airport development and Leases • Port Authority (Harbour Fee) • Commercial Road Throughput
3. Infrastructure	<ul style="list-style-type: none"> • Water & Sewer • Road improvements and paving • Building Inventory & Maintenance
4. Policy Development	<p><u>Review & Develop Bylaws</u></p> <ul style="list-style-type: none"> • Snow Removal Policy • Procedure Bylaw (Council) • Fee Schedule Bylaw • Garbage Bylaw • Street Washing & Dust Control Procedure • Job Descriptions • Medical Travel (Policy Review) • Administration Truck Use Policy • Airport • Signage Policy
5. Economic Development	<ul style="list-style-type: none"> • Identify marketable land and buildings • Improve Internet & Cell service implementation • Tourism • Website development
6. Town Beautification	<ul style="list-style-type: none"> • Complete Memorial Park • Unsightly Premises Enforcement • Community Entrance Upgrades (remove "Expo" sign) • Signage Updates of all District of Stewart signs
7. Recreation	<ul style="list-style-type: none"> • Pool Utilization • Arena – Operation Model • Youth Centre – Operation Model • Boardwalk & Nature Trail Expansion • Tennis Courts Revitalization

PERMISSIVE TAX EXEMPTIONS 2011

The following land, being an area surrounding a building set apart and in use for public worship, is exempt from taxation for the year 2011 under section 224(2)(f) of the *Community Charter*:

- (a) **Folio #00196.000, 617 6th Ave.** - Lot 8-9, Block 18, D.L. 466, Plan 1191.
Registered under the name of the North American Baptist Conference, Association of BC Churches.

<u>Organization</u>	<u>Property</u>	<u>Foregone Tax Revenue</u>
North American Baptist Conference	617 6 th Ave.	\$ 396.49 (not including frontage fees)

AUDITED FINANCIAL STATEMENTS 2011

**As per attached
Prepared by McAlpine & Co**

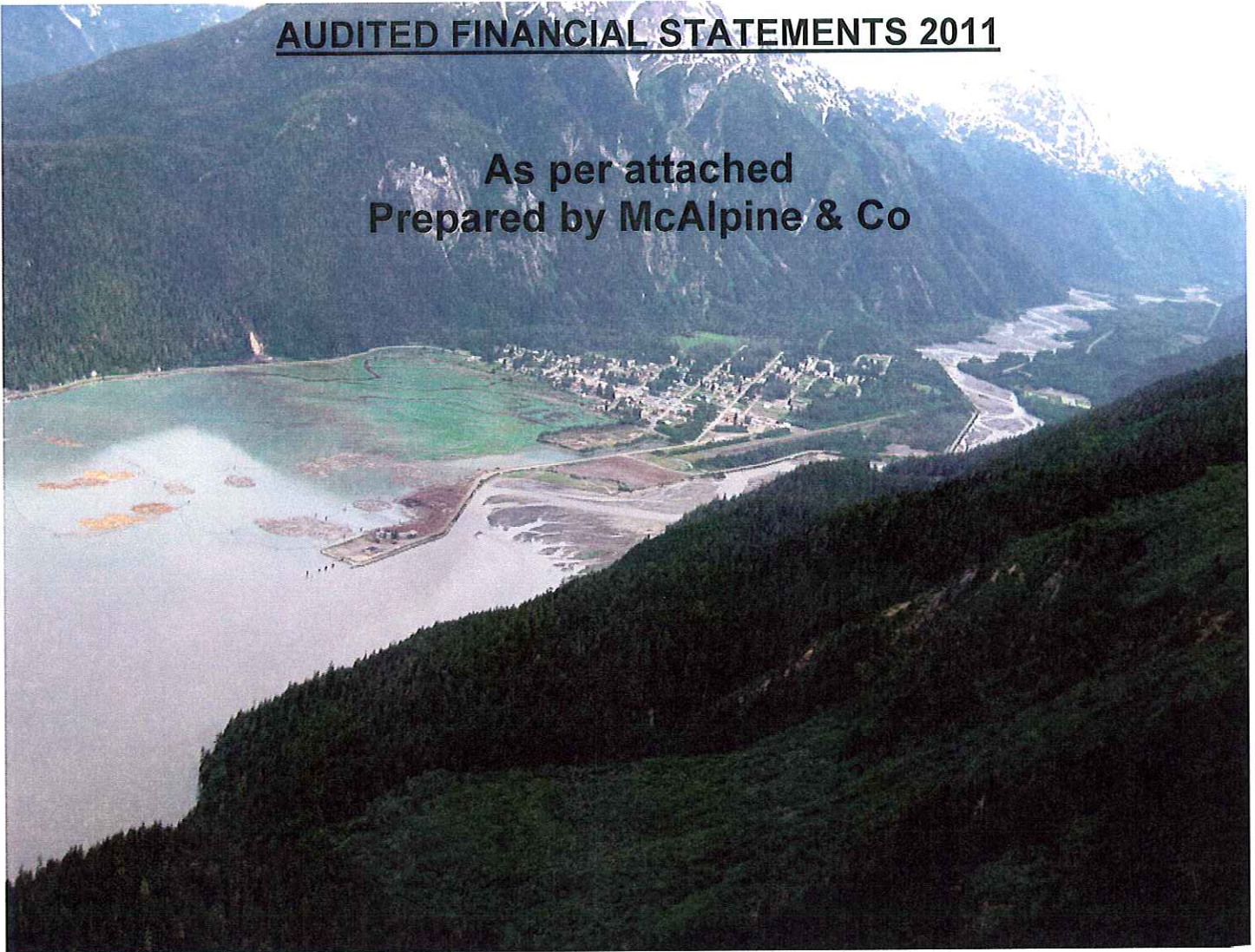


Photo - Stewart Portland Canal, & Town site, Photo Credit - Steve Marley