



DISTRICT OF STEWART

ANNUAL REPORT 2014



TABLE OF CONTENTS

Municipal Council.....	3
District of Stewart Organizational Chart.....	4
Report on Services & Operations 2014.....	5
Progress Report for 2014.....	6
Objectives 2015.....	7
Permissive Tax Exemptions 2014.....	8
Audited Financial Statement 2014.....	9



MUNICIPAL COUNCIL 2014 - 2018

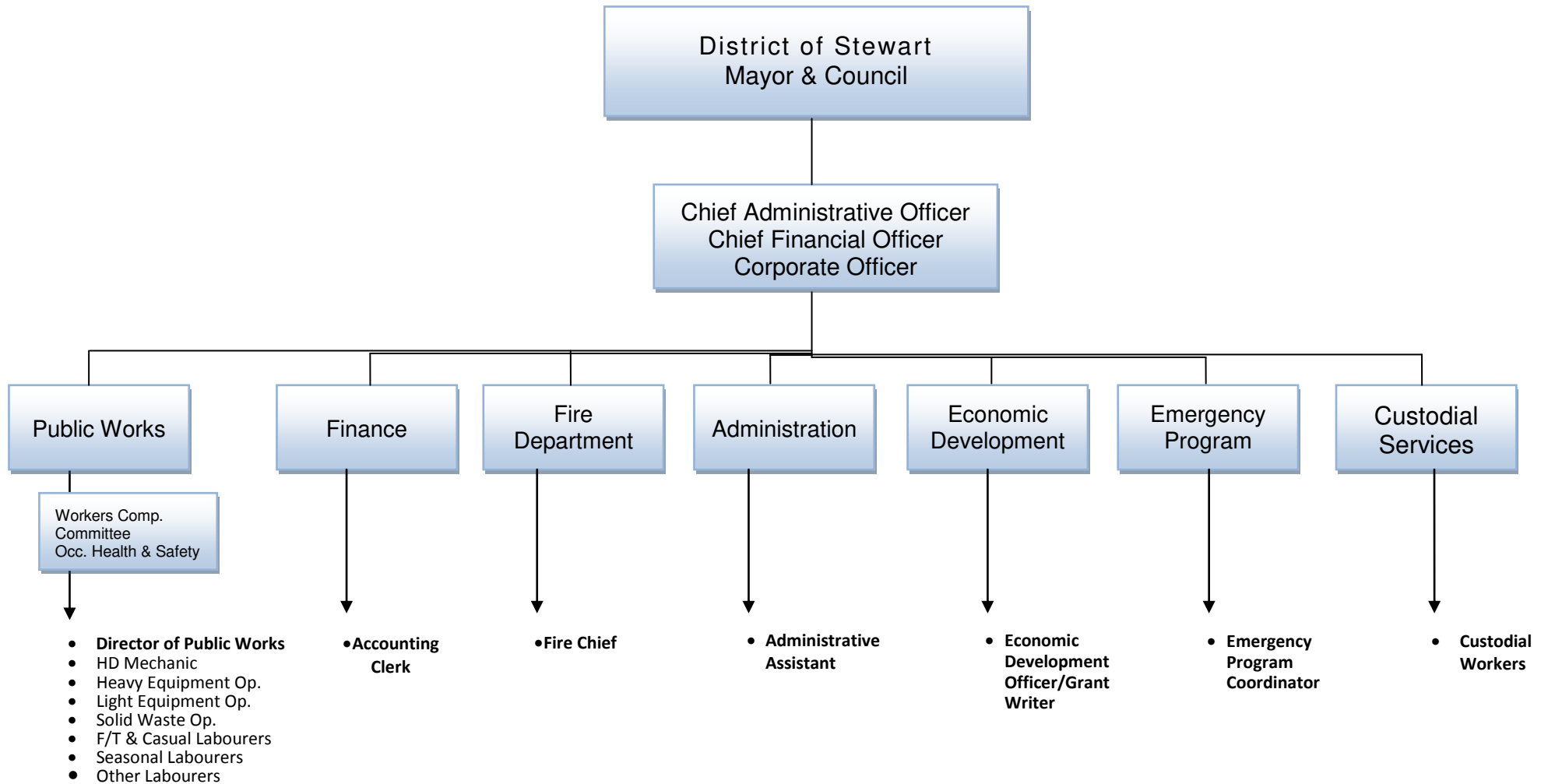
Mayor: Galina Durant
Councillors: Bernie Elliott
Sylvia Goulet
Patty Lynn
Gina McKay
Eike Riemann
Neal Rowe

- Council conducts its Regular Meetings on the second and fourth Monday of every month at 7 p.m. in Council Chambers located at the Municipal Hall, 705 Brightwell Street.
- Public delegations and input are always welcome at Council Meetings – please contact the District office at (250) 636-2251 to schedule a delegation time in advance.
- For more information on local government and the District of Stewart, visit the municipal website:

www.districtofstewart.com

DISTRICT OF STEWART

Organizational Chart –2014



REPORT ON MUNICIPAL SERVICES & OPERATIONS 2014

1. Fire Department:

- a) Recruiting of new members ongoing.
- b) Purchased 2 new saws.

2. Emergency Services:

- a) Implemented the One Call Now System

3. Bylaw Services:

- a) Council adopted the Official Community Plan & Zoning Bylaws

4. Transportation:

- a) Carried out further improvements to Roads; grading and addition of top dressing to gravel roads, patching of paved roads

5. Development Services:

- a) Secured the Flood & High Groundwater Mitigation grant and hired NW Hydraulic Consultants to develop a Mitigation Plan;
- b) Purchase of the Bonilee Site and Tercon Site;
- c) Signed a lease agreement with, Mustang Helicopters, All West Trading, Canadian Rangers, Granmac Services , Search & Rescue, Stewart Historical Society, Stikine Forest Products Ltd. (log handling & water lot), CRD (log handling & water lot)

6. Recreation & Culture:

- a) Secured the Partnering for Healthier Communities grant and finished Boardwalk
- b) Bridge repair on the Rainey Creek Nature Trail

7. Administration

- a) Purchased 1 new computer and 1 new server for the office staff
- b) Roof replacement on municipal building;
- c) Ceiling tiles purchased for office and fire hall ceilings
- d) CAO office flooring installation and painting
- e) Hired Full Time CAO
- f) Purchased new phone system

8. Public Works

- a) Purchased a new sanding unit;
- b) Hired Full Time Heavy Duty Mechanic, LEO, HEO, Laborer
- c) Hired Full Time Director of Public Works

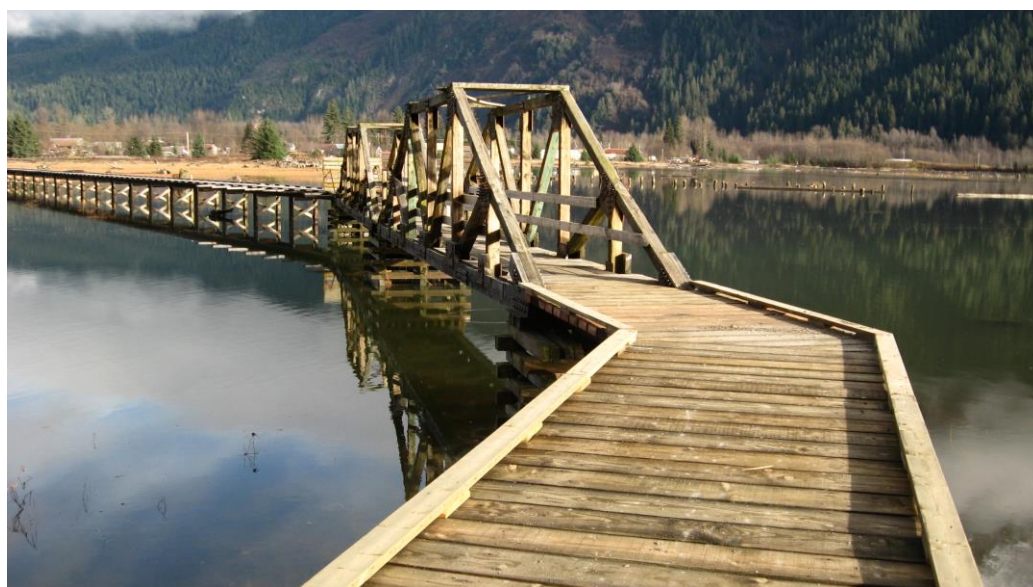
9. Waste Management

- a) Signed up for Paint Product Care Program
- b) Ongoing cleaning and organizing at the landfill

Water Fund: Managing Small Water System Training completed;

PROGRESS REPORT 2014

Objective	Measure	Outcome
1. Infrastructure & Buildings	<ul style="list-style-type: none"> • Road Mgt. Plan • Airport • Water & Waste water systems • DOS Office Roof • Pump House Generator 	<ul style="list-style-type: none"> • ongoing • complete • ongoing • New roof put on the District Office • Pump House Generator - complete
2. Administration	<ul style="list-style-type: none"> • CAO (Determine Salary) • CAO (head hunter for hire) • OCP • By-laws updates • Creation of Polices for Service Delivery • Land Sale policy 	<ul style="list-style-type: none"> • CAO - Complete • CAO - Complete • OCP - Complete • ongoing • ongoing • Land Sale Policy - in progress
3. Port Development	<ul style="list-style-type: none"> • Purchase land (Tercon Site & Bonilee Site) • Sale Northland Dock 	<ul style="list-style-type: none"> • Tercon Site & Bonilee Site purchased • Pending
4. Emergency	<ul style="list-style-type: none"> • Call notification System • Update Evacuation Plan • Improve Essential Services 	<ul style="list-style-type: none"> • Initiated the One-Call System for emergencies • ongoing • ongoing
5. Recreation / Tourism	<ul style="list-style-type: none"> • Tennis Court • Revitalize Nature Trail • Boardwalk • Arena Frontage • Auto-tour Brochures • Chamber/Info Centre 	<ul style="list-style-type: none"> • Tennis Courts open to the public during summer months; • One bridge repaired on Nature Trail; Boardwalk completed; • Brought forward to 2015 • Brochures designed and produced for public; • pending
6. Capital Equipment	<ul style="list-style-type: none"> • Bobcat Sweeper • Computers (x2) 	<ul style="list-style-type: none"> • Purchased sweeper for bobcat • 2 computers purchased for office staff
7. Landfill	<ul style="list-style-type: none"> • By-law • Tipping Fee 	<ul style="list-style-type: none"> • Finalization of Solid Waste Bylaw in process • Tipping fee - in process
8. Town Beautification	<ul style="list-style-type: none"> • Enforcement of our Bylaws • Encourage Citizens • Unsightly Premises 	<ul style="list-style-type: none"> • ongoing • ongoing • ongoing



MUNICIPAL OBJECTIVES 2015

Objective	Measurement
Economic Development	<ol style="list-style-type: none"> 1. Marketing Gravel 2. Green Energy (Investment Profile)
Community Safety	<ol style="list-style-type: none"> 1. Upgrade Evacuation Plan, flood protection and avalanche plan & implementation 2. Gravel Extraction (prevention) 3. Fire Department Training
Tourism	<ol style="list-style-type: none"> 1. Sound Marketing Program (Stewart as a destination town, tourism forum & First Nation) 2. Tourism Investment Profile
Town Beautification	<ol style="list-style-type: none"> 1. Unsightly Premises 2. Town Entrance 3. Arena Façade or Town Banners
Infrastructure	<ol style="list-style-type: none"> 1. Paving Roads 2. Fixing Sidewalks 3. Booming Ground Repairs 4. Lagoon Blower
Heritage	<ol style="list-style-type: none"> 1. Fix Old Firehall
Policy & Bylaws	<ol style="list-style-type: none"> 1. Bylaw/Animal Control Officer 2. Noise Bylaw 3. Traffic Bylaw 4. Fire Dept. Bylaw 5. Council Procedure 6. Animal Bylaw 7. Zoning Bylaw 8. Downtown / Heritage Buildings Bylaw 9. Signage Policy
Environmental	<ol style="list-style-type: none"> 1. Pool ⇄ Recycling Centre
Recreation	<ol style="list-style-type: none"> 1. Nature Trail – “Revitalize” 2. Campground Shower 3. Sled/Bike Park 4. Sell Equipment From Pool
Social	<ol style="list-style-type: none"> 1. Volunteer Recognition Program 2. Community Spirit Program 3. Storage For Event Materials
Healthy Community	<ol style="list-style-type: none"> 1. Community Pride Movement
Operational	<ol style="list-style-type: none"> 1. 3 Honda Generators 2. Ice Plant Electrical 3. Paint Office; Repair/Replace Steps
Capital	<ol style="list-style-type: none"> 1. Lift Station #2 Pump Replacement 2. Mini Excavator 3. Pickup Truck
Shovel Ready Projects	<ol style="list-style-type: none"> 1. Composting Facility 2. Old Fire Hall 3. Dirt Bike Park / Skating Park 4. Gravel Extraction Project

PERMISSIVE TAX EXEMPTIONS 2014

The following land, being an area surrounding a building set apart and in use for public worship, is exempt from taxation for the year 2014 under section 224(2)(f) of the *Community Charter*:

1. Lands and improvements registered under the name of North American Baptist Conference – Association of BC Churches, as follows:
 Lot 8-9, Block 18, D.L. 466, Plan 1191 Roll #196.000
 PID: 012-979-457
 012-979-465

2. Lands and improvements registered under the name of North American Baptist Conference – Association of BC Churches, as follows:
 Lot 6-7, Block 18, D.L. 466, Plan 1191 Roll #194.100
 PID: 012-981-303
 012-981-281

3. Lands and improvements registered under the name of Roman Catholic Episcopal Corp of Prince Rupert as follows:
 Lot 21, Block 19, D.L. 466, Plan 1191 Roll #202.005
 PID: 012-966-665

4. Lands and improvements registered under the name of Anglican Synod Diocese of Caledonia as follows:
 Parcel B, Block 25, D.L. 469, Plan 958 Roll# 374.010
 PID: 014-236-575

Organization	Property	Foregone Tax Revenue <small>(not including frontage fees)</small>
North American Baptist Conference	615-6 th Ave.	\$ 352.88
North American Baptist Conference	613-6 th Ave.	\$1851.14
Roman Catholic Episcopal Corp of Prince Rupert	418-8 th Ave.	\$1309.00
Anglican Synod Diocese of Caledonia	403-9 th Ave.	\$1032.43



Rainey Creek Nature Trail

Photo Credit:
Breanna Kasum

AUDITED FINANCIAL STATEMENTS 2014

**(As per attached)
Prepared by McAlpine & Co**