



Arena Operations / Groundskeeper: Full Time Position

Issue Date: May 19, 2026 **Closing Date:** June 5, 2026

Job Level: Full Time - 40hrs/wk (Shift Work/Weekends may be required) **Posting #** 2026-021

*The position is covered by the Collective Agreement between the District of Stewart and CUPE Local 1804.
The current rate as of January 1, 2026 is 34.68 and 39.00 depending on level of experience*

Job Summary:

Under the general direction of Management, this position is required to safely operate, routinely inspect & maintain a variety of equipment and vehicles to perform many assignments related to maintenance of outdoor park and recreation space in the summer months, and the operation and maintenance of the ice plant at the arena during winter months.

Duties, Responsibilities & Qualifications:

Arena:

- ◆ Operates and maintains the ice-making equipment including the compressors, condenser, refrigeration units and related piping. Assists with the operation and maintenance of the building heating system.
- ◆ Maintains the ice surface including flooding, operating the ice resurfer, ice painting, etc.
- ◆ Performs regular maintenance of facility including janitorial duties and minor repairs; ensures supplies are stocked.
- ◆ Monitors ice time use.
- ◆ In conjunction with the Community Development Department, assists in the coordination of special events at the arena.
- ◆ Annual ice in/ice out operations.
- ◆ Maintain a clear access to the building and around all exit doors.

Parks & Grounds:

- ◆ Performs maintenance of grass, tree & parkland as needed, following accepted practices & procedures.
- ◆ Assists with the operation and maintenance of irrigation systems.
- ◆ Assists with maintaining, assembling and inspecting playground equipment and fences.
- ◆ Assists with cemetery maintenance, including excavating and filling of graves, gardening, and groundskeeping.

Desired Skills, Qualifications & Abilities:

- ◆ Physically able to satisfy the requirements of this position.
- ◆ Able to maintain harmonious relationships with the public and staff members.
- ◆ Ability to work independently, responsibility and safely.
- ◆ Possession of Ice Facilities Operation Certificate or 5th Class Power Engineer Certification.
- ◆ Valid BC Driver's Licence with Airbrake endorsement. (minimum Class 5).
- ◆ Experience or training related to this position.
- ◆ A valid Occupational First Aid, Level 1 certificate.
- ◆ Understanding of WorkSafe Occupational Health and Safety Regulations.
- ◆ Experience in small engine repair.
- ◆ BC Small Water Wastewater Certification considered an asset

(The duties and responsibilities listed are not set forth for the purpose of limiting the assignment of work and are not to be construed as a complete list of duties normally or temporarily to be performed.)

APPLICATIONS:

Qualified candidates are invited to submit their detailed resume and covering letter in confidence to the District of Stewart to:
Jessica Hill, Director of Community Development
P.O. Box 460, Stewart BC V0T 1W0 (705 Brightwell Street)
Or via email to: jhill@districtofstewart.com

The District of Stewart acknowledges that we are conducting our business on the traditional Territories of the Nisga'a Nation.